

TechWorks® Intake Checklist – Instructions

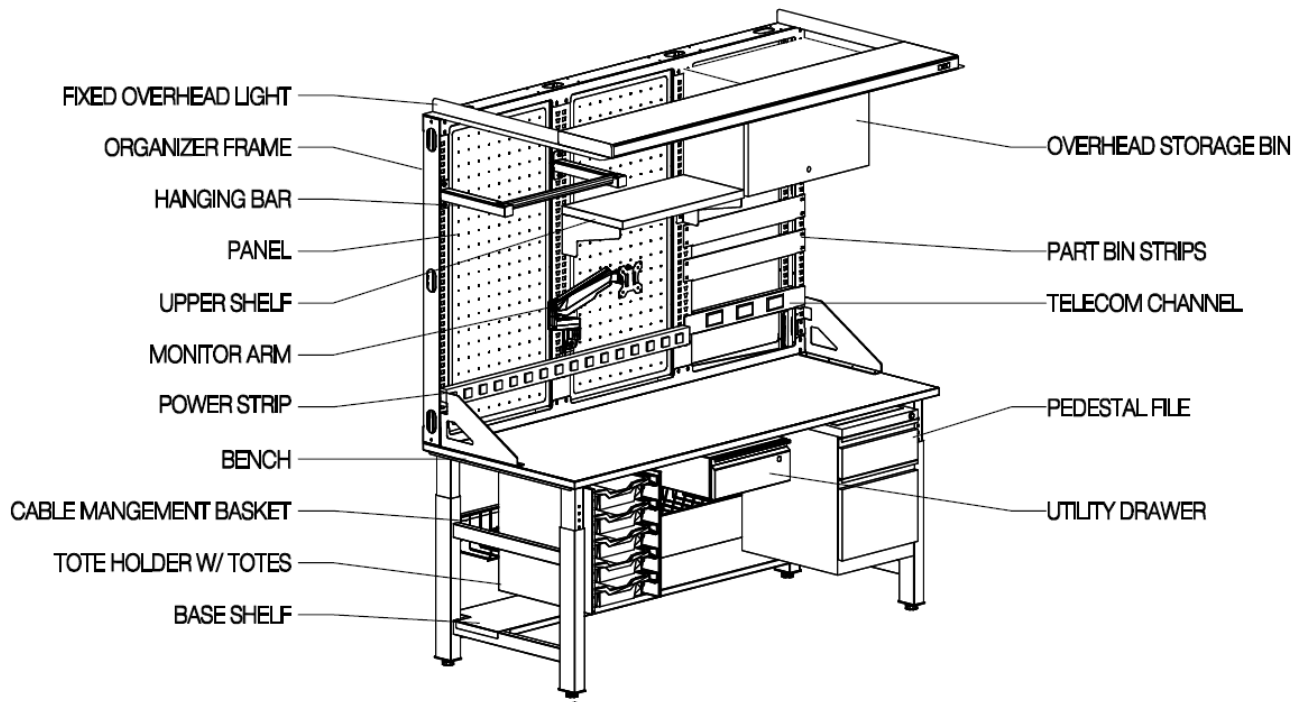
Instructions:

- Please fill out Page 2 of this document.
- Please fill out a separate form for each different configuration for your project.
- Anything that has a **red border** on the field is required.
- Send in the completed Intake Checklist (pg. 2) to your local Safco Representative. You will work with them to get your project submitted, designed and completed with our Design Services team.
- If you select a contract for pricing please enter which contract (i.e. Omnia, GSA, etc.)
- If you select our Storage Center (63" W only), please review the Storage Center Components in the bordered box on the second page.
- If the component is not required for your project, leave the field blank.
- Along with the survey, please include any drawings or specs that could be helpful for the Safco Design Services Team.
- If you need multiple materials for your panels, select Multiple Options and enter them in the field below
- If you have any questions or concerns please contact your local Safco Representative.

Additional Information:

- Safco's complete TechWorks collection can be found in 2020 CAP, Giza and our CET TechWorks Extension
- If you need customs and modifications to our TechWorks line, please fill out the below form and we will work along with our Specials team to review your request.
 - <https://forms.office.com/Pages/ResponsePage.aspx?id=uit14hwxJUubixz7DZRlxyKZ9TMFnQtCvSZ2EWkQvpFUMV NQQ0IURTZXVehPTEJRRjIzNUROTIZISSQIQCN0PWcu>
- Consult the TechWorks Price List Specific Guide (<https://info.safcoproducts.com/literature/pricing>) for additional details on the product line. It's a useful tool that includes typicals to give you ideas for your project

TechWorks Collection Reference Image



All TechWorks benches and tables are pin height adjustable unless you select the Electric Height Adjustable Bench. Please see the TechWorks Price List Specification Guide for additional information

TechWorks® Intake Checklist

Project Name:

Pricing:

Commercial

Contract

Base Type

Electric Height Adj. Bench

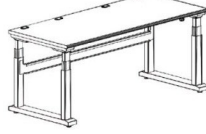
**Storage Center
(63"W Only)**

Bench

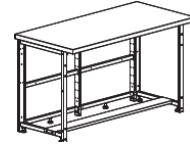
Table



*Not compatible
with any
components.
Built-in base shelf*



*Not compatible
with under-
surface mounted
components.*



*Compatible with 60"
organizer frame &
Storage Center under-
surface components
only.*

Standard Worksurface Finish:

Worksurface Width:

Worksurface Depth:

Organizer Frame Height:

Frame Hardware Kit:

Laminate Upper Shelves:

Width:

Number per Frame:

Steel Base Shelves:

(full depth not compatible with 24"D bench)

Panels:

Material

Multiple Options:

Height:

Number per Bench:

Storage:

Overhead Storage Bin

Number per Bench:

Part Bin Strips

Number per Bench:

Suspended Totes

Height of Tote:

Pedestal

Number per Bench:

Utility Drawer

Number per Bench:

Pull out Writing Shelf

Number per Bench:

Additional Notes (list below):

Additional Components:

Electrical:

Power Strip

Length:

Number per Bench:

Dual-Sided Power Strip

Service Bar

Length:

Telecom Channel

Plate Model#:

Cable Management

Basket

Trough for Org. Frame

Vertical for Org. Frame

Storage Center Components

8"H Box Drawer *(3 total per side)* Qty:

13.5"H File Drawer *(2 total per side)* Qty:

Locking

4.75"H Shelf

5"H Surface-Mounted Cubby

Side Panels

Back Panels

Accessories

Monitor Arm

Number per Bench:

Keyboard Tray

Model#:

Number per Bench:

Hanging Bar

Number per Bench:

Length:

Rack Mount Adapters

Number per Bench:

Floor Attachment Bracket

Casters

Bench Ganging Kit

Lighting:

Overhead

Under Shelf

Task