Kwik-File, LLC
File Harbor Cabinet
Roll-Out Accessories

Models: MRF---, MRP---, MRD---

Tools Required: Rubber hammer (or Steel Hammer with Wooden Block)
Blade Screwdriver

1. Remove packaging material. Note that slides are located one on each end of the box. Check for concealed damage. Report any damage to carrier.

2. For each roll-out ordered, you will install an Interlock Locking pin to lock two of the slides together. (If the cabinet has only one roll-out, you will not need to install the pin - instead proceed with installation and ignore all Interlock instructions).

3. NOTE: If two or more roll-outs will be installed in the cabinet, the Interlock "MUST" be installed to ensure stability. Multiple roll-outs must be installed adjacent to each other for the Interlock to function.

4. Decide where the roll-outs will be located in the cabinet. (The Configuration Guide shows the recommended spacing for different components and media). Roll-out frames, for standard hanging file folders, are designed to be installed on 10" vertical   increments: roll-out drawers, where stored material is no more than 4 1/2" high, are designed to be installed on 5" vertical increments.   In no case should roll-out components be installed more than 50" above the bottom shelf of the cabinet.

5. The locking pin will be installed so that it inserts into the adjoining roll-out. Only the left-hand slide has the black plastic connector bars in the front.

6. To install the Slide/Mounting Brackets (a left and right for each roll-out in the cabinet):

   a. Once you have decided where the roll-outs will be installed, find the left-hand slide/mounting bracket. With the rear two tabs facing the rear of the cabinet and the front two tabs facing downward, insert (by sliding horizontally towards the rear of the cabinet) the two tabs on the bracket into the correct component installation slots at the rear of the inside end panel.

   b. Raise the front of the slide/mounting bracket slightly, and with a downward motion, engage the two forward tabs into the correct slots at the front of the inside end panel. You may need to tap the front of the bracket with a hammer to fully engage the bracket.

   c. Now install the right-hand slide/mounting bracket so that it is level with the left-hand bracket just installed. Use the index marks (on the top and bottom of every fourth installation slot) to help you count and find the correct slot.

7. To install the roll-out frame in the slides:

   a. Pull both slides out as far as they will go.

   b. Note that the loops on the inside of the slides fit into the knockouts in the sides of the frame. Bring the frame down from above the extended slides.

   c. Push the tabs through the loops on one side, then spread the slides apart to engage the tabs on the other side of the frame. If you cannot insert the tabs all the way into the slots, use a rubber hammer (or steel hammer and wood block) to force the frame down into the slides. When the slides are fully seated in the frames, use a screwdriver and hammer to push open the small tab on the side of the frame slightly so that it extends just past the side. This will prevent the slide from coming off.

8. Note that there are both long (10") and short (3") Interlock Locking Pins depending on the roll-out component. Short pins are used for 5" spacing as for the MRD48 / MRD42 / MRD36. The long pins are used for 12" spacing as for the MRF48 / MRF42 / MRF36 and the MRP48 / MRP42 / MRP36.

9. To install the Interlock Locking Pin (if two or more roll-outs are to be installed):

   a. With the two Roll-Out Frames retracted into the cabinet, take the locking pin and push it into the black plastic bracket on the front of the left-hand slide till it snaps in place, then push the other end of the pin into the bracket on the slide of the connecting roll-out.

   b. With all other roll-outs closed, open and close the roll-out you just installed once or twice to make sure the suspension is operating correctly. (NOTE: This is a 180 lb. test Accuride suspension, and it will perform even more smoothly when fully loaded.

   c. Close the installed roll-out; open another roll-out. If you have not installed another roll-out, do so now, repeating the earlier instructions; then continue.

   d. Finally, with the other rollout extended in the open position, try to open the roll-out you just installed. The Interlock should prevent it from opening.